

WORLINGHAM PRE-SCHOOL

No Smoking, Alcohol & Drugs Policy:

Statement of intent

Worlingham pre-school believes that the health of children is of paramount importance.

Aim

Our pre-school is free of consumption of smoking, alcohol or illegal substances on or within the grounds of pre-school.

NO SMOKING:

Worlingham Pre-School premises are non-smoking. Staff members, students, volunteers, parents and carers are not permitted to smoke in any area of the inside or outside of the building where children play. No smoking signs are clearly displayed around the premises.

Staff members, students, volunteers, parent/carer's are not permitted to smoke when out of the building on trips or when travelling to and from the building with children. Staff members and volunteers are made aware of no smoking through our 'Staff Information' pack. Students are made aware of no smoking through our 'Student Information' sheet.

NO ALCOHOL OR ILLEGAL SUBSTANCES:

Alcohol or illegal substances are not permitted on the premises of Worlingham Pre-School.

Staff members found to be under the influence or in possession of alcohol or illegal substances whilst children are in our care will be instantly dismissed. Please refer to section 4 of the Disciplinary & Grievance Procedure in the Supervision section (Instant Dismissal 6) and sections 7 & 9 of the Statement of Terms and Conditions of Employment.

We understand that we have no legal rights to prevent a child being taken by a family member; however we would endeavour to protect the child to our best ability

In the event that a parent/carer is believed to be under the influence of alcohol or illegal substances, staff members would approach them calmly and explain that they believe they are under the influence and suggest, for example, whether they thought it was a good idea to be responsible for a child and drive. At this point if the parent/carer understands our concern, the child's emergency contact would be called to collect the child. **Phone M.A.S.H. 0345 6061 499 for advice.** If the emergency contact was unable to collect, the children's social care team/police department will be contacted.

If we are unhappy to release a child to the person collecting or if the person collecting takes the child from our care, we would advise that it is unsafe to do, as a result of their behaviour for example, aggression, as they may appear to be under the influence of intoxicating substances. As a result, we will contact the police department **999** and children's social care **Customer First 0808 800 4005** for advice explaining the situation thus putting a child at risk, also the child's emergency contact.

If circumstances prevent a parent /carer from caring for their child to the best of their ability, for example due to sickness, we will take action to assist the parent/carer.

STAFF MEMBERS TAKING MEDICINE/OTHER SUBSTANCES:

Staff members who are taking medication can only work directly with children if medical advice confirms that the medication is unlikely to impair their ability to care for and look after children. All staff medication is stored in the kitchen cupboards in a secure container and is out of reach of children.

This policy was adopted by	Worlingham Pre-School	<i>(name of provider)</i>
On	<u>7th January 2021</u>	<i>(date)</i>
Date to be reviewed	<u>November 2021/January 2022</u>	<i>(date)</i>
Signed on behalf of the provider	<hr/>	
Name of signatory	<hr/>	
Role of signatory (e.g. chair, director or owner)	<hr/>	